

cox graae + spack architects

2909 m street nw ■ washington dc 20007 ■ 202.965.7070 ■ fax 202.965.7144

memo

no.01

project: Suitland High School Feasibility Study
project no: 1817
meeting date: May 29, 2018
location: Suitland High School - Media Center
subject: Minutes of PPC Kick-Off Meeting
attendees : Allan Gray allanhgray@gmail.com
Anita Lambert anita.lambert@pgcps.org
Amanda espina Amanda.espina@pgcps.org
Cullen Waller Cullen.waller@pgcps.org
Danny Miller danny.miller@pgcps.org
Elizabeth Stuart Whitehead Elizabeth.stuart@pgcps.org
George Roberts George.Roberts@pgcps.org
Gloria Mikloajczyk Gloria.mikloajczyk@maryland.gov
Judith Hawkings jhawkings@pgcps.org
K Alexander Wallace Kennard.wallace@pgcps.org
Ken Bouch Solfasinger@msn.com
Maria Saldana msaldana@pgcps.org
Paul Hatton paul.hatton@pgcps.org
Phyllis Wilson Phyllis.wilson@pgscp.org
Sybil Roseboro Roseboro@pgcps.org
Taryn Washington taryn.washington@pgcps.org
Elizabeth Chaisson elizabeth.chaisson@pgcps.org
Ronald Skyles Ronald.Skyles@pgcps.org
Deanna Newman newman.deanna@gmail.com
Bill Spack bspack@cgsarchitects.com
Joanna Schmickel jschmickel@cgsarchitects.com
Anna McCorvey amccorvey@cgsarchitects.com

The kick-off meeting served to introduce the feasibility study process to the PPCs representing Suitland Comprehensive High School and the Center for Visual and Performing Arts.

1. Introduction by Elizabeth Chaisson: Elizabeth Chaisson explained that the plan is to keep the two PPCs together throughout the feasibility study process. She also informed the group that Ajay Rawat is no longer with the county and that Ron Skyles will be serving in his place while new candidates are being interviewed.
2. Presentation by CG+S: CG+S presented the feasibility study process and project scope to the group. The team then explained each step of the process: project familiarization, programming, development of concept alternatives and refinement of preferred concepts.

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3. Question and Answers: Questions asked by attendees are below:

- a. **What is the status of the previous design concepts developed in the performing arts options analysis?** Elizabeth Chaisson explained that this feasibility study (exploring building modernization, new construction and a combination of both) is inclusive of the entire campus and a requirement for Maryland state funding.
- b. **How do we create a unifying vision that includes all programs?** CG+S team explained that the engagement process will allow for input from PPC members and that meetings will be scheduled to allow refinement and adjustments of concepts based on that input.
- c. **Can we define who the stakeholders are for specific program curriculums?** CG+S has access to the educational specifications developed by Deanna Newman. These specifications outline the needs of the specialties at the high school, technical academy and performing arts school.
- d. **How can we incorporate all aspects of the community - the campus community and surrounding community?** CG+S will address community issues with the PPCs and schedule a community meeting once concepts are further developed.
- e. **What is the level of disruption during a renovation?** CG+S noted that most of the modernizations the team undertakes involve students being relocated during construction. The size of the Suitland campus could potentially allow students to be relocated within the site. The CG+S team advised that initial focus will be on what is wanted first before creating a plan on how to accomplish it.
- f. **Will each program be self contained (have their own buildings)?** CG+S explained that during the engagement and concept development process the team will look at multiple options that will be continually refined by PPC input.

4. Wrap Up:

- a. The PPCs would like a site visit to Duke Ellington School of the Arts.
- b. The attendees suggested one centralized location for future meetings to ensure consistent participation.
- c. Students will be brought into the process at some point in the fall.
- d. Project website (**www.suitlandhsmasterplan.com**) will be live on June 1st and will include a questions portal where questions about the project can be posted and answered by the project team.

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End of Minutes

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